



Involuntary Withholding Tape/File Certification Form

Tape #/File Type: _____

Record Count: _____

Dollar Amount: _____

Please mark the appropriate box:

Add Tape/File:

- The debtor has been sent a notice that a claim has been established against said person thus giving the debtor the opportunity to appeal the determination that a claim exists and the amount of the claim.
- No hearing was requested or a hearing was held and the result was that the claim was found to be valid in the amount referenced in the attached record.
- The date of the final determination of the debt for each claim was prior to the date of submittal of the claim to the Comptroller for Offset purposes.

Change Tape/File:

- All change transactions contained on the enclosed tape/file meet the criteria for inclusion in the Comptroller Offset Program.

Delete Tape/File:

- All claims contained on the enclosed tape/file no longer meet the criteria for inclusion in the Comptroller Offset Program, and should be removed from the Program.

I certify that all the transactions included on the tape/file are in compliance with the provisions of the Illinois State Collections Act of 1986 [30 ILCS 210/5]. (If I am submitting a facsimile or email signature, I hereby certify by so filing that the original signed document exists in my possession.)

Authorized Signature: _____

Date: _____

Agency Contact Person: _____

Agency Contact Phone #: _____